

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

| | Item | Update | Actions and recommendations | Who |
|----|---|--|-----------------------------|-----|
| | Date of meeting: 20th July 2023 | | | |
| 1. | Attendees and apologies | | | |
| | Apologies | Gordon King (Chair - Wiltshire Councillor) Suzanne Wickham (Wiltshire Councillor) Carole King (Wiltshire Councillor) Matthew Dean (Wiltshire Councillor) Michael Sutton (Westbury Town Council) Keith Rayward (Bratton Parish Council) John Pollard (Edington Parish Council) Richard Culverhouse (Heywood Parish Council) John Masson (Heywood Parish Council) Jenny Jones (Dilton Marsh Parish Council) Sarah Harris (Westbury Town Council officer) Kirsty Rose (Wiltshire Council) Denise Nott (Wiltshire Council) | | |
| 2. | Notes of last meeting | | | |
| | | The notes of the last meeting were agreed at the area board on 19 th July 2023. | | |
| 3. | Financial Position | | | |
| | | 2023-24 allocation £20,908.00 The available budget at the start of the meeting is £16,165 | | |

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| | | <p>The contribution level for Parish/Town Councils is set at 30%.</p> <p>Allocations made at meeting:</p> <ul style="list-style-type: none"> • Alfred Street, Westbury – HGV signing - £1700 (£1190 LHFIG/£510 WTC) • Oldfield Road, Westbury – 20mph extension - £3000 (£2100 LHFIG/£900 WTC) • Alfred Street, Westbury – H Bar Marking - £150 (£105 LHFIG/£45 WTC) • Court Lane, Edington – Road Markings - £600 (£420 LHFIG/£180 EPC) <p>Remaining budget: £12,350</p> | | |
| 4. | New Issues / Requests | | | |
| a) | 18-23-6 Warminster Road layby, Westbury | <p>The residents of 177-183 Warminster Road (4 terraced cottages) do not have access to parking. The lay-by opposite the cottages was previously used by residents as parking until the lay-by was filled in. Wiltshire Council advised the lay-by was filled in at the request of the military (with a base adjacent to the lay-by) on the basis of security concerns.</p> <p>The current parking arrangement is a hindrance to those with reduced mobility, means more cars parked on Green Lane, reduces the options for potential buyers, which in turn reduces the overall quality of the housing stock in the area.</p> | <p>20/7/23 Westbury Town Council HP&D committee wish to withdraw this request.</p> <p>No further action to be taken.</p> | To note |

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| | | <p>Whilst the security concern is understandable, could we explore options that mitigate this risk whilst bringing the lay-by back in to use. I believe an appropriate solution would be introduce a parking permit scheme, so that the lay-by can only be used for parking by the residents of 177-183 Warminster Road.</p> <p>A parking permit scheme would mean only known vehicles could park in the lay-by, and this could even be monitored by the military if required. It sounds like a reasonable compromise and the permit scheme would raise some revenue. An initial response from Wiltshire Council was supportive.</p> | | |
| b) | <p>18-23-7 Mane Way/Tanyard Way junction, Dilton Marsh</p> | <p>As Chair of the Academy Council at Dilton Marsh Primary School, it has been brought to my attention that young people who have now moved up to Matravers School and walk there daily are facing unnecessary risks whilst crossing Mane Way to reach the pavement on the other side of the road.</p> <p>Whilst there is a crossing place, this isn't clearly marked for traffic coming from Tower Hill or turning left from Dilton Marsh, and this often comes at speed.</p> <p>A number of parents are concerned that their children are being put at unnecessary risk and would welcome improvements to this crossing.</p> <p>Consider better signage to the crossing area, or a more formalised crossing, to encourage traffic to slow down and give way to people crossing at that junction (as stated in the Highway Code).</p> <p>https://goo.gl/maps/cob8yJUhfMMnkkL8</p> | <p>20/7/23</p> <p>The group discussed this location and the concerns raised by the parish council. It was felt that no further action should be taken as a crossing point is already provided.</p> <p>Town council SID is to be deployed nearby as part of rotation process.</p> | To note |

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| c) | 18-23-8 Tower Hill, Dilton Marsh | <p>There are significant issues with speed at Tower Hill, in both directions, which continues up past Tower Hill towards the Hollow. Vehicles are often travelling at excessive speed and this is presenting a danger to all road users, including cyclists.</p> <p>The PC would like to see an assessment carried out to determine the feasibility of extending the 30mph speed limit from Tower Hill up around to the bend to just before The Hollow.</p> | <p>20/7/23 The concerns raised by the parish council were discussed. The group were advised that a speed limit assessment would be needed to pursue any change in speed limit, but that the area in question did not meet DfT criteria for a 30mph speed limit.</p> <p>The group did not support a speed limit assessment. No further action to be taken.</p> | To note |
| d) | 18-23-9 Clivey, Dilton Marsh | <p>There is a problem with speeding both entering and leaving the village at Clivey. There have been a number of accidents.</p> <p>The PC would like to see an assessment carried out to determine the feasibility of installing a permanent Speed Indicator Device as you enter the village at Clivey.</p> | <p>20/7/23 The group discussed issues caused by parking associated with the Weavers public house.</p> <p>KR to arrange site meeting with parish council rep to review issues and discuss location for SID.</p> | KR |
| e) | 18-23-10 Alan Powell Lane, Dilton Marsh | <p>There is an issue with speed through the village, which is well documented and reported. The PC is concerned at the impact of these</p> | <p>20/7/23</p> | DMPC |

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| | | <p>speeds and the volume of traffic on children accessing the playing field and playground at Alan Powell Lane.</p> <p>The PC would like to see an assessment carried out to determine the feasibility of installing a playground sign and either rumble strips or a crossing area to improve the safety for children and people accessing the recreational facilities.</p> | <p>The parish council are to request a traffic survey to gather information about vehicle speeds.</p> <p>Warning signs may be provided at a cost of approximately £800.</p> <p>Await survey results prior to funding agreement.</p> | |
| f) | Lower Rd Edington | Concerns regarding vehicle speeds at bends near Inmead. A traffic survey has been requested and a site visit made. | <p>20/07/23 Await results of traffic survey</p> | To note |
| 5. | Top 5 Priority Schemes | | | |
| a) | <p>18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane).</p> <p>18-21-7 Slag Lane, Westbury</p> | <p>The substantive bid was not submitted due to concerns by WTC.</p> <p>KR gave a presentation to HP&D outlining the options for this scheme.</p> <p>WTC have confirmed they now wish to proceed with a bid in the next round.</p> | <p>20/7/23 Substantive bid to be submitted in 23/24 round.</p> | To note |
| b) | <p>18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking</p> <p>18-20-5 Oldfield Park, Westbury - Parking (nr 71)</p> | <p>TRO consultation to take place from 10th February until 13th March.</p> <p>Concerns around standing water and drainage were discussed. Drainage concerns should be reported via the MyWilts App in the first instance.</p> <p>20/04/23</p> | <p>20/7/23 Cabinet report process to be completed and move to implementation</p> | To note |

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| | 18-20-28 Westbury Infant School | <p>Objections to TRO advert received therefore cabinet member report required. This is being prepared. Officer recommendation to proceed as advertised.</p> <p>Funding for implementation agreed (subject to cabinet member decision) at cost of £2500 (£1750 LHFIG / £750 WTC). Town council contribution to be agreed.</p> | | |
| c) | 18-20-18 Bratton Road Westbury – narrow section | <p>Substantive bid submitted and awaiting outcome.</p> <p>20/04/23 Substantive bid successful. Waiting restriction to be advertised. Works pack to be prepared and aiming for construction late 2023.</p> | <p>20/7/23 Works programmed for November 2023. A road closure will be required. Design work is progressing and the legal advert for proposed parking changes will be taken forward.</p> | To note |
| 6. | Other Priority schemes | | | |
| a) | 18-21-3 Alfred Street, Westbury – 20mph Speed Limit | <p>20/04/23 Objections to TRO advert received therefore cabinet member report required. This is being prepared. Officer recommendation to proceed as advertised.</p> <p>Funding was agreed for implementation (subject to cabinet member decision) at cost of £4000.(£2800 LHFIG / £1200 WTC). Westbury Town Council to confirm contribution.</p> | <p>20/7/23 Cabinet member process to be completed.</p> <p>Attention was drawn to a planning application for 9 houses nr Alfred Street.</p> | To note |

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| b) | 18-21-13 Clivey, Dilton Marsh | <p>KR presented a proposal to install 2no horse warning signs. Cost estimate £800.</p> <p>Also proposed improvement to byway signing for DMAR45 to highlight byway access. Cost estimate £400.</p> <p>20/04/23 Signs ordered and awaiting installation. Anticipated completion by end of June.</p> | <p>20/7/23 Works complete. To be removed from note tracker.</p> | To note |
| c) | 18-21-15 Alfred Street, Westbury (Lorries) | <p>20/04/23 Wider signing review underway. Update to be provided once complete.</p> <p>KR is to circulate signing review once complete, ahead of next meeting.</p> <p>DN reported an issue with the installed pole cones having been struck a number of times requiring repair.</p> | <p>20/7/23 Proposed signing circulated with note tracker. Cost estimate of £1700.</p> <p>Funding agreed subject to TC contribution.</p> | |
| d) | 18-22-1 B3098 Edington – Pedestrian Safety Improvements | <p>KR to arrange site meeting with John Pollard and Suzanne Wickham and prepare proposals during December.</p> <p>Site meeting held to discuss potential options for improvements. KR to provide plans and costings.</p> <p>20/04/23 The City – Proposal for improved pedestrian and road narrows signing. Cost estimate £1400.</p> <p>Funding was agreed for this with PC contribution. (£980 LHFIG / £420 PC)</p> | <p>20/7/23 The parish council would like to continue discussions regarding the Sandy Lane area.</p> <p>KR to prepare cost estimate and plan for gateway changes.</p> | KR/PC |

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| | | <p>KR to progress implementation</p> <p>Sandy Lane area – potential options prepared and discussions with parish council ongoing.</p> | <p>CSW recorded 14 vehicles exceeding 36mph in a 1hr period.</p> | |
| e) | <p>18-22-2 Haynes Road/Station Rd/The Ham, Westbury</p> <p>18-22-3 Amazon Way/Station Road junction, Westbury</p> | <p>20/04/23 Briefing note provided with note tracker outlining scope for improvements.</p> <p>It was agreed to move forward with a detailed review of the Eden Vale Rd/Station Rd/Meadow Lane junction and crossings and the crossing outside the Methodist Church.</p> <p>Proposal and cost estimate to be prepared.</p> | <p>20/07/23 Proposal and cost estimate to be prepared for Eden Vale Rd/Station Road area. No further action for Amazon Way junction.</p> | KR |
| f) | 18-22-5 Springfield Road, Westbury | <p>20/04/23 KR has made contact with HPH, industrial estate owners, to open discussions regarding land dedication to provide footway on Springfield Road.</p> <p>A site meeting with HPH has been organised.</p> | <p>20/07/23 Site meeting with HPH to take place on 21st July.</p> | To note |
| g) | 18-22-12 Oldfield Road, Westbury | <p>20/04/23 Briefing note attached with proposal.</p> <p>It was agreed to defer a decision regarding funding on this item until the next meeting. KR to determine land ownership.</p> | <p>20/07/23 The land is shown as unregistered therefore legal advice is needed before action can be taken.</p> | KR |

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| | | | £3000 funding agreed for extension of 20mph speed limit. | |
| h) | 18-22-13 Gibbs Close, Westbury | <p>20/04/23 The new road is not adopted however waiting restrictions may still be provided with landowner approval.</p> <p>Waiting restrictions were requested by Highways DC alongside the planning approval however were not formally included in the planning process. The developer has not been required to take these forward.</p> <p>Restrictions are to be advertised.</p> | <p>20/07/23 Waiting restrictions to be included in batch advertisement.</p> <p>H-Bar marking agreed for driveway of no63 Alfred Street.</p> | KR |
| i) | 18-22-14 Bratton – various roads | <p>20/04/23 The cost estimate for implementing the remaining parts of the 20mph speed limit is £8,000. This includes the TRO costs. The extent of the proposed limit on Imber Road has been reviewed and the terminal points may be extended to begin the limit close to the property known as ‘Thus Far’.</p> <p>LHFIG did not agree to fund this at this stage but will reconsider again before end of financial year.</p> | <p>20/07/23 This item is to be considered for funding next financial year.</p> <p>The parish council have committed their contribution to next years budget.</p> | To note |
| j) | 18-22-19 Vivash Park, Westbury | <p>20/04/23 It was agreed that preparation of a signing strategy through LHFIG resources is supported, however WTC should fund implementation in its entirety.</p> <p>KR to await info from the town council following the outcome of the Community Governance Review.</p> | <p>20/07/23 KR to arrange initial meeting.</p> | KR |

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| k) | 18-23-1 Frogmore Road, Westbury (jct with Fore Street) | <p>20/04/23 CK reported that parking is generally an issue in Fore Street. It was also noted that the hairdressers no longer park in this area due to vandalism of their vehicles.</p> <p>19 households were approached in relation to residents parking and only 1 household was not in favour.</p> <p>It was agreed that the layout of the junction and potential for parking changes/residents parking would be reviewed.</p> | <p>20/07/23 Site meeting to take place 31st July.</p> | |
| l) | 18-23-2 Court Lane, Edington | <p>20/04/23 It was reported that this area is well used by non-residents to access the camping and stables. There is no existing junction signing.</p> <p>It was agreed that this area will be reviewed.</p> | <p>20/07/23 Site visit has taken place. Road markings to show give way at junction may be provided. The estimated cost of this is £600.</p> <p>Funding was agreed. To progress to implementation.</p> | KR |
| m) | 18-23-4 Bratton Road Westbury – between The Lodge and Cemetery | <p>20/04/23 KR and GK to undertake site visit to review request and extent of proposed restrictions. Proposal to be shared ahead of next meeting.</p> <p>Restrictions to be advertised as part of batch of restriction requests in Westbury.</p> | <p>20/07/23 Site meeting to take place 31st July.</p> | |
| 7. | Items awaiting construction / order issued. | | | |

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| a) | 18-21-11 Coach Road Westbury | 20/04/23 The agreed signing is to be installed by new contractor, Milestone. Timescales for install to be confirmed. | 20/07/23 Awaiting installation. | To note |
| b) | 18-21-12 Wellhead Drove, Westbury | 20/04/23 Cabinet report in process and due to be published imminently. Officer recommendation is to proceed as advertised. | 20/7/23 Cabinet decision made to proceed. Order to be issued and await installation. | To note |
| c) | 18-20-09 Dursley Road and Hawkeridge junctions with B3097 | 20/04/23 An order has been raised with Telent, the signal contractor, by Atkins. Estimated completion by end July. Signing is to be provided advising of the presence of CCTV at this location. | 20/7/23 Awaiting installation | To note |
| d) | 18-22-9 Court Lane, Bratton | 20/04/23 H bar marking suggested for Bury Lane and Cassways Orchard. Funding for this was agreed at £300 (£210 LHFIG / £90 PC). To progress for implementation | 20/7/23 Awaiting installation | To note |
| e) | 18-22-15 Castle Road, Bratton | It was agreed to fund a SLOW marking at the cost of £400 (£280 LHFIG / £120 PC). | 20/7/23 Awaiting installation | To note |
| f) | 18-22-16 Holy Trinity Church, Dilton Marsh | 20/04/23 Lining ordered. Likely install in May/June. | 20/7/23 Awaiting installation | To note |

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| g) | 18-22-18 Edward Street, Westbury | <p>20/04/23</p> <p>The current signing meets the required standards however an additional No Entry sign may be provided at the north side of Edward St and No Entry road markings provided on both north and south approaches.</p> <p>Estimated cost £1150.</p> <p>Funding was agreed subject to town council contribution. (£805 LHFIG / £345 TC).</p> <p>MD is to ask PCSO to attend this location.</p> <p>SW suggested an article be prepared for the White Horse News to remind drivers of the one-way system.</p> | <p>20/7/23</p> <p>Order to be raised and await installation.</p> | To note |
| 8. | Other Items | | | |
| 9. | Date of Next Meeting: 19th October 2023 – 15:00 – Venue to be confirmed. | | | |

Westbury LHFIG

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

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1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£12,350**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications